

Pine Tree Academy
Rules for Participation in Extracurricular Activities
2016-2017



The following rules shall govern student participation in extracurricular activities. Participation is defined as beginning with the first day of participation in any meeting, practice, contest or performance and ending at the conclusion of the activity or school year (whichever comes later).

Rules Governing ALL Extracurricular Activities

A. Parental Consent/Permission Forms

A student may not participate in any game, or practice, until a signed Athletic Information/ Consent Form has been completed and returned to the school office each year. That form must indicate: permission to participate, verification of adequate and appropriate health/accident insurance (where applicable), and agreement to abide by all Pine Tree Academy's rules and Regulations.

B. Academic Eligibility

To be eligible to participate in extracurricular activities, students must be actively enrolled for credit in courses equaling a minimum of five credits (unless an alternative schedule has been documented through the Principal's Office for educational or medical reasons) and all students are expected to maintain a passing grade in all courses. Students who are participating in extracurricular activities will have their academic progress monitored every week, beginning with the third week of the school year. If a student has a failing grade at any academic checkpoint, which is Tuesday, the student is ineligible to play in any game for a week. (Tuesday through Tuesday). Student participants must also maintain a minimum of a 2.0 GPA in order to be eligible. The Principal or the Registrar shall establish a list of ineligible students and shall notify the Athletic Director and Principal of any student who is failing the course at that checkpoint. When the ineligible student is able to bring his/her grade to a passing level, as verified by the teacher and Registrar, the student may be restored to eligibility for the next school week. Periods of ineligibility will be for school weeks (Tuesday through Tuesday) and restoration of eligibility (when earned) will be for the beginning of the school week as of Tuesday.

Students failing courses during the fourth quarter may be able to establish eligibility for the opening of the following school year with the approval of the Principal. This may be accomplished by earning passing grades in an approved summer school program or school-approved options. Any new students will automatically be eligible at the beginning of the school

year. Students entering must meet the eligibility requirements of the Maine Principal's Association (where applicable).

Eligibility for students with an active Individualized Education Program (IEP) will be determined by the Academic Standards Committee.

Students who become academically ineligible may practice and attend meetings, but may not compete, or travel, with the team. They may sit on the bench in "street clothes" for home games.

C. Attendance

In order to participate in a contest, or practice, students must be in attendance on the day of the activity. It is also expected that students will be in attendance on the day following the activity, if that day is a school day. Being in attendance is defined as being present and appropriately participating in all assigned classes and study halls. Exceptions to these requirements must be approved by the Principal or the Athletic Director prior to participation; no exception will be made for illness.

D. Travel

Members of teams, are expected to travel as a group to and from all away events using transportation provided by the school. Exceptions may be made for students who submit a permission slip signed by their parent/guardian to the Principal/Athletic Director prior to the school event. This exception will normally only be made to approve transportation from the away event in the parent/guardian private vehicle.

E. Violations of Student Conduct Code

Except for the more severe conduct distinguished in Sections F and G below, any student participating in an extracurricular activity who violates the code of conduct established by this school and the Northern New England Conference of Seventh-day Adventists will be subject to general school disciplinary measures which may include suspension from participation up to the next three (3) regularly scheduled. If the circumstances warrant, the student may be excluded from participation in all extracurricular activities for an additional period of time as determined by the Principal or his/her designee. If a second violation of this section occurs within one year of the first violation, that student may be declared to be ineligible to participate in any extracurricular activity for one year from the date of the subsequent occurrence. Before a student may resume participation in activities, satisfactory evidence must be demonstrated to the appropriate school administrator that the individual's behavior has changed and is not likely to recur.

Any student participating in an extracurricular activity who receives disciplinary consequences for violations of school rules must complete the consequences before returning to the activity. A

student who is suspended from school is also suspended from extracurricular activities during the period of the suspension. A student assigned in school suspension is also suspended from extracurricular activities during the day(s) of the suspension *and* until after returning to classes.

F. Alcohol, Tobacco, and other Drugs

Students may not possess, use, be under the influence of, buy or furnish to others any substance which affects the mood or performance of oneself or others. These substances include, but are not limited to, alcoholic beverages, illegal drugs, prescription drugs (except as prescribed by their physician), look-a-like drugs, over-the-counter drugs, or any substance purported to be any of the aforementioned. Taking medication at school or at a school-sponsored event is prohibited except under the supervision of appropriate school personnel. In addition, students participating in extracurricular activities are not to be “knowingly present” where these substances are being illegally used. Students may not buy, possess, furnish to others, or use tobacco in any form.

Except for the more severe conduct distinguished in Section G below, any student participating in an extracurricular activity who violates this section will be suspended from participation in any extracurricular activity for up to thirty (30) days. If a second violation of this section occurs within one year of the first violation, the student will be ineligible to participate in any extracurricular activity for one year from the date of the second occurrence. Students who violate this section will be referred to the Discipline Committee and must comply with the recommendations of the Committee before resuming participation in extracurricular activities. Before a student may resume participation in activities, satisfactory evidence must be demonstrated to the appropriate school administrator that the individual’s behavior has changed and that he/she is no longer involved in the use or abuse of chemical substances. Consequences for violation of this rule remain in effect for one calendar year.

G. Criminal Violation of the Law

Any student who is found to have participated in any criminal activity will be immediately suspended from participation in any extracurricular activity for one year from the date of the occurrence. Before the student may again participate in any activity, satisfactory evidence must be demonstrated to the Principal or his/her designee that the individual’s behavior has changed.

Findings of criminal activity or violations of codes of conduct and any impositions of appropriate discipline shall be made by the Principal or his/her designee. The school Vice Principal shall assist the Principal or his/her designee in the determination of criminality.

H. School Uniforms and Equipment

Extracurricular activity participants are financially responsible for all school uniforms and equipment issued to them. Students will not be allowed to try out for other teams, groups, clubs or activities, nor will they receive any earned awards if they have not returned all school-issued

equipment or uniforms (or reimbursed the school for those items). School-issued uniforms are to be worn only for club, group, or school-related activities as authorized by the coach or advisor of that activity.

I. Practices

All participants in performance and competitive activities are expected to attend scheduled practice sessions, and contests as specified or required by the coach or advisor involved. If a parent does not want his/her student traveling in adverse travel conditions, the parent should notify the coach or advisor prior to the scheduled practice or contest.

J. Injuries/Illnesses Requiring Medical Attention

Participants in extracurricular activities must report all injuries and illnesses requiring medical attention to the Office. Written clearance from the student's physician to return to extracurricular participation must be submitted to the Office before the student will be allowed to practice or compete again.

Additional Rules Governing Participation in Athletics

In addition to all other eligibility requirements, a student participating in athletics must meet the following MPA and School requirements:

- A. Is regularly enrolled in Pine Tree Academy (or who is associated with PTA and has an approved home school plan in the territory of RSU 5)
- B. Is less than twenty (20) years of age
- C. At the high school level, is actively enrolled for credit in courses totaling a minimum of five (5) credits
- D. Refrains from participating on an outside team unless authorized by school officials
- E. Has not graduated from a four-year course in a secondary school prior to the season
- F. Has not competed under a name not verified by a birth certificate
- G. Has not transferred to PTA primarily to participate in athletic activities
- H. Has provided to the Office a record of a physical examination by a licensed physician given within the three previous years

- I. Has provided an annual *Interval Medical History Questionnaire* (IHQ) to the office if appropriate
- J. Has been cleared by the Office to participate based on an evaluation of the IHQ, physical exam record, and clearance records of any injuries/illnesses.
- K. Has submitted to the coach or advisor a signed (by the student and his/her legal guardian) agreement that he/she will abide by the rules and regulations of Pine Tree Academy, the PTA Athletic Department and the team/activity; and
- L. Has adequate health/accident insurance, if appropriate.

Athletic Team Membership

A student may participate in only one sport at any one time per season. An athlete may not drop one sport and try out for another sport during a season without permission of the Athletic Director and the coaches involved.

Approved by the Pine Tree Academy Athletic Committee